



SOUTHERN CALIFORNIA
EDISON[®]

WILDFIRE RECOVERY COMPENSATION PROGRAM

CLAIMS FORM USER GUIDE



WILDFIRE RECOVERY COMPENSATION PROGRAM

Quick Start Guide

This guide is intended to help you navigate through the claims portal on a computer or mobile device.

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CLAIM SUBMISSION PROCESS OVERVIEW

1. Basic Info

After you have verified your property's eligibility by checking its AIN/APN, here you will indicate whether you are filing the claim for yourself or on behalf of someone else. We'll also ask for the applicant's contact information.

2. Property

Review the details of your damaged property and add any additional information or corrections.

3. Claimants

Here, you'll add information about all individuals in the Claimant Group, including family members and other occupants of the structure. You'll also be asked about visitors.

4. Insurance

This is where you'll add details about any applicable insurance coverage for members of the Claimant Group.

Optional Step: Business Interruption

For businesses affected by the fire, you may add additional information here.

5. Review, Sign & Submit

Finally, make sure all details are correct and submit the completed claim form.

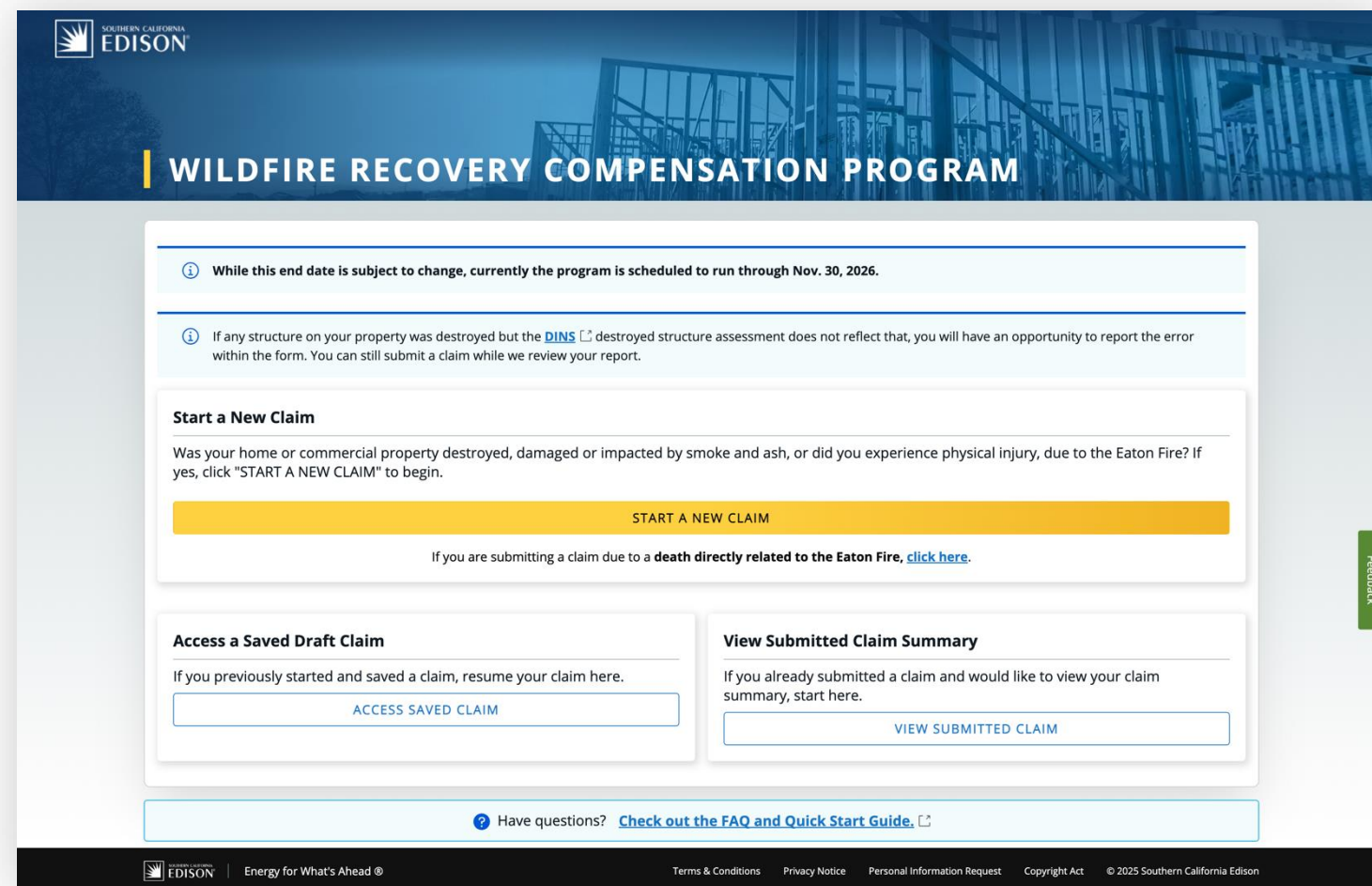
STARTING A CLAIM

Program Overview

- You may make a claim submission until November 30, 2026 (subject to change).
- You must file a separate claim for each property.
- For general information, see: [Program At-a-Glance: The Wildfire Recovery Compensation Program \(PDF\)](#)
- Check the frequently asked questions: [Wildfire Recovery Compensation Program FAQ](#)

Submission Form Note

- Before you begin, make sure you have all required documentation. See Attachment 2, Pages 13-15 of the [Claims Protocol](#).



The screenshot shows the 'WILDFIRE RECOVERY COMPENSATION PROGRAM' claim submission form. At the top, it features the Southern California Edison logo and the program title. Below the title, there are two informational boxes: one stating the end date is subject to change (Nov. 30, 2026) and another providing instructions on how to report errors in destroyed structure assessments. The main section is titled 'Start a New Claim' and asks if the user's home or commercial property was destroyed, damaged, or impacted by smoke and ash, or if they experienced physical injury due to the Eaton Fire. A prominent yellow button labeled 'START A NEW CLAIM' is provided. Below this, there are two options: 'Access a Saved Draft Claim' with an 'ACCESS SAVED CLAIM' button, and 'View Submitted Claim Summary' with a 'VIEW SUBMITTED CLAIM' button. At the bottom, there is a link to 'Check out the FAQ and Quick Start Guide' and a footer with the Edison logo and 'Energy for What's Ahead' slogan.

Who Can Submit a Claim?

- **Owners and tenants** (except short-term renters) of eligible properties
- **Authorized representatives** filing on behalf of owners and tenants
- Individuals who sustained **physical injuries** within the fire perimeter and were treated between Jan. 7-15, 2025
- Personal representatives of **estates for those who died** due to the Eaton Fire
- **Businesses** that owned or occupied an eligible property
- Individuals filing on behalf of a **legal entity** (*Examples: Family Trust, HOA, LLC, etc.*)

Note: If you are filing for a physical injury but are not making a property claim, please call us at **1-888-912-8528** for more assistance.



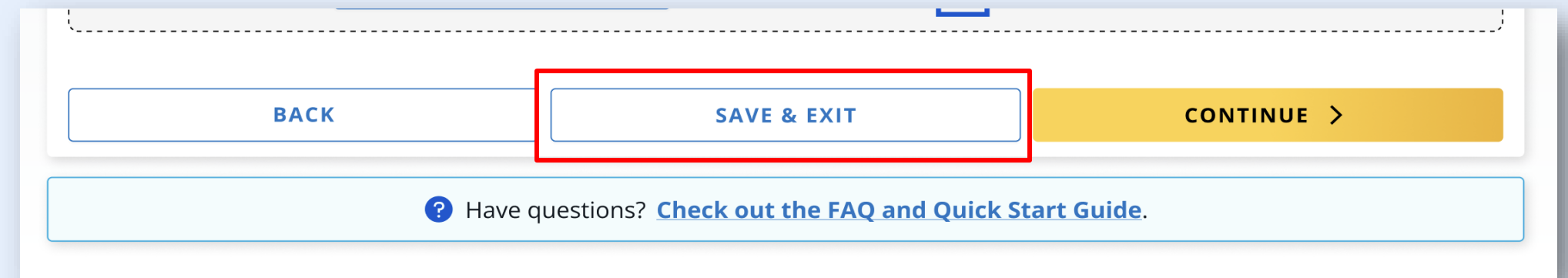
SAVING AN UNFINISHED CLAIM SUBMISSION

Save & Exit



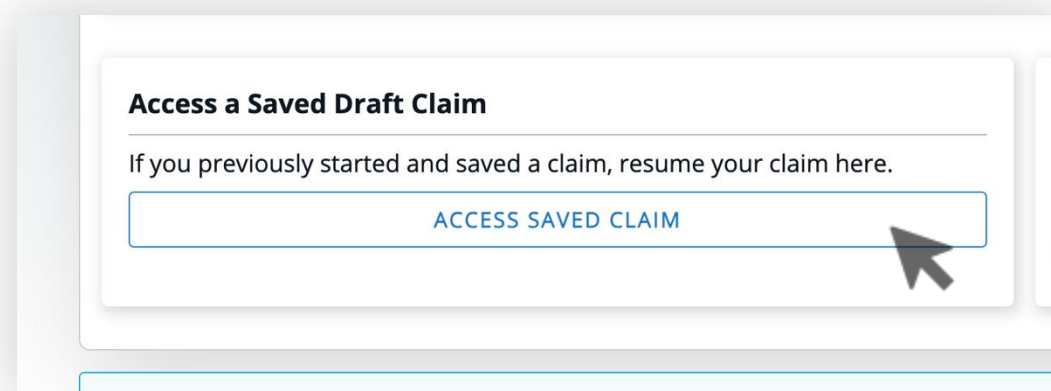
If you have been inactive for **60 minutes**, the form will close, and your work will not be saved.

If you need to step away, after you have entered your contact information, you can click **SAVE & EXIT** and come back later to continue.

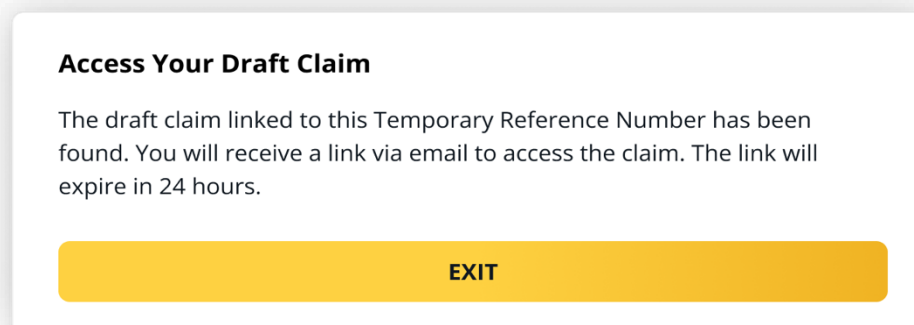
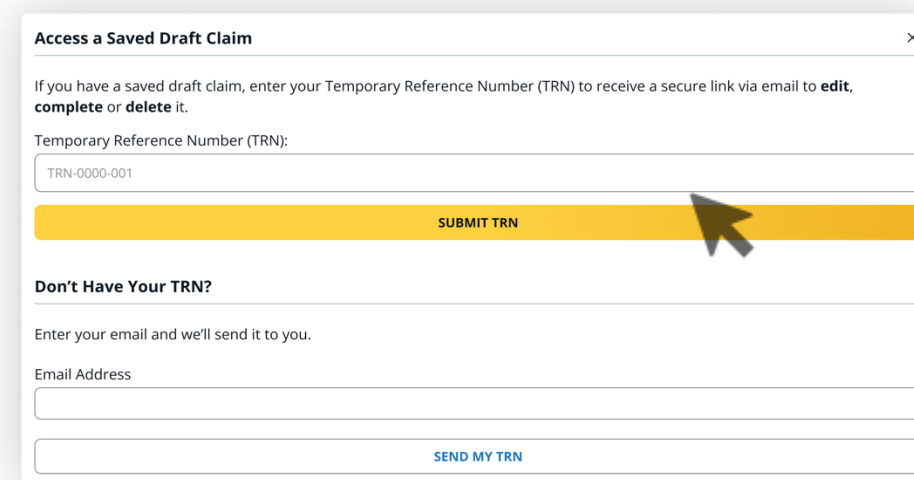


Accessing a Saved Draft Claim

1. Visit Start Page and select "Access Saved Claim"

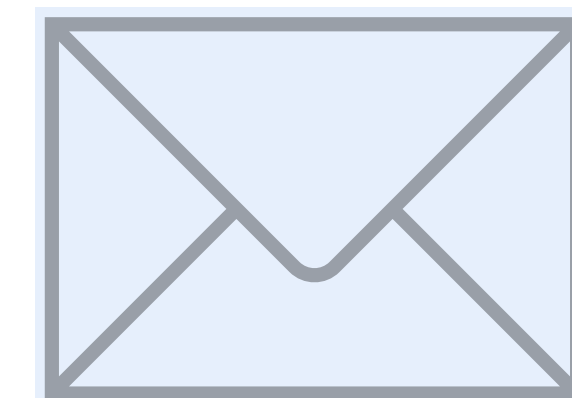


2. Enter your TRN or email address



3. Receive email with link to return to your claim application

The email link will return you to the form where you may continue filling out your claim.



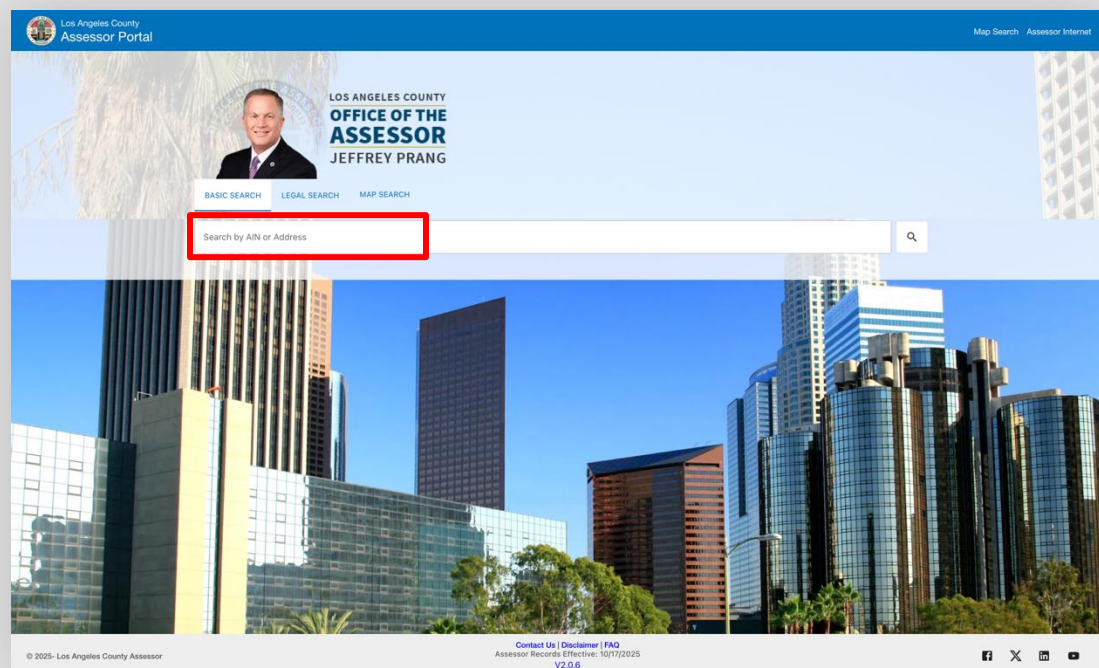
DETERMINING YOUR PROPERTY'S ELIGIBILITY

Verify Your Property Eligibility With an AIN

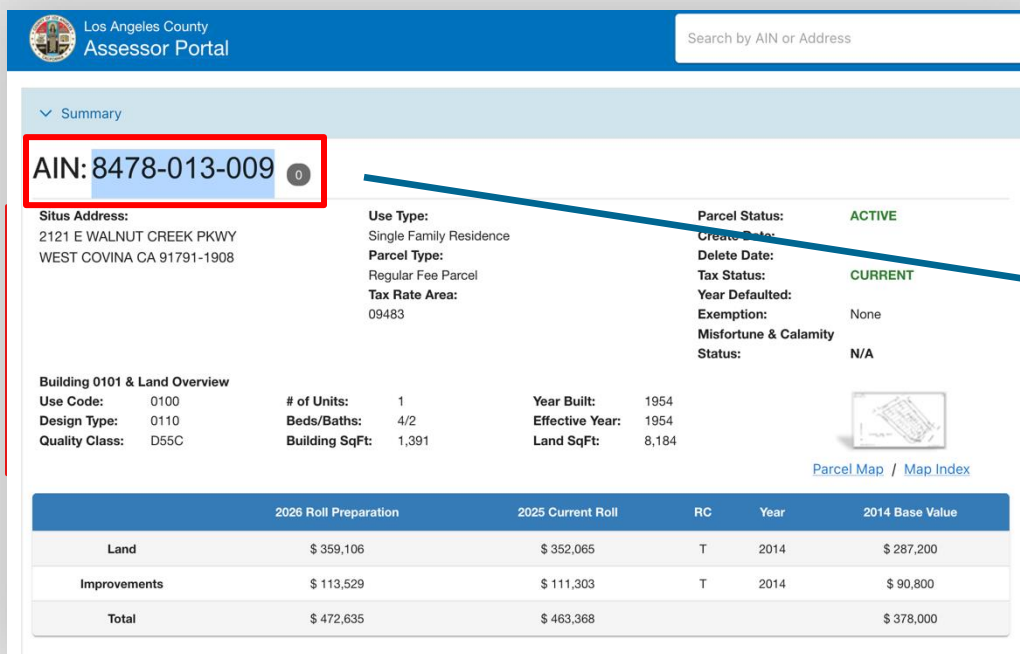
When making a claim, you'll be required to verify your property details using the Los Angeles County Assessor's Identification Number (AIN)

You can look up an AIN based on your affected property's address by using the [LA County Assessor's Office search tool](#).

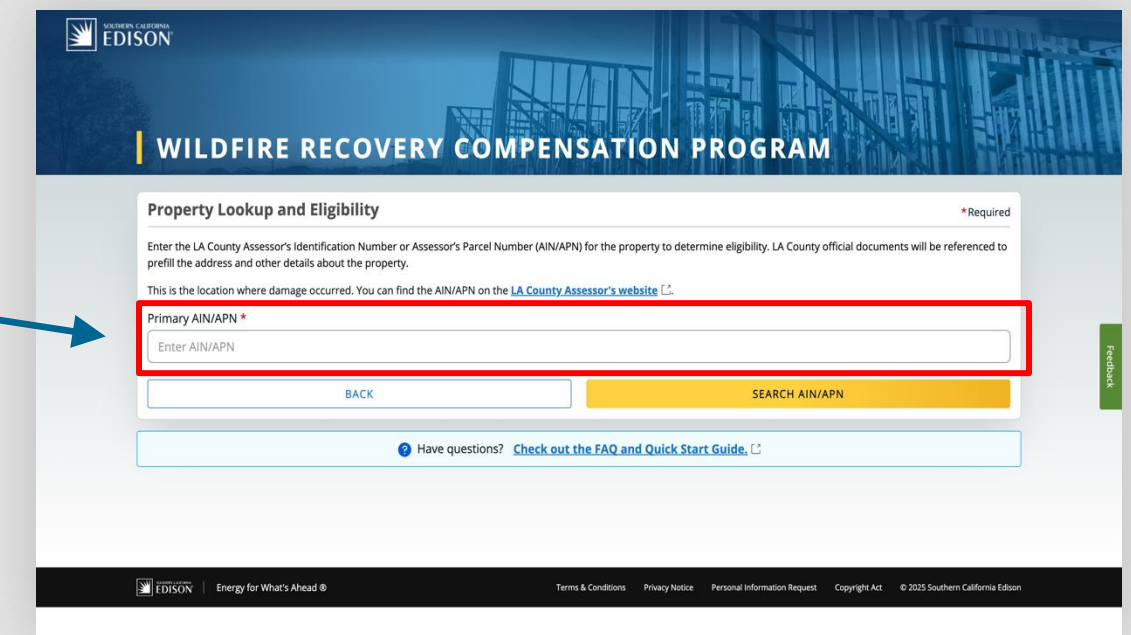
1. Enter your address to search for AIN



2. Locate AIN and copy it



3. Paste AIN into claims portal



What if There Are Discrepancies between Los Angeles County AIN Records and My Property?

You will have an option later in the process, when confirming property details, to make certain edits that will be subject to additional verification.

What if My Property Is Shown as Not Eligible for a Claim?

If your property is shown as ineligible but you believe this is an error and the property meets the program's eligibility criteria, you will have the chance to download and submit a form to request a review.

CLAIM APPLICANT INFORMATION

Determining Your Applicant Type

You will be asked to specify which of the following applies to you:

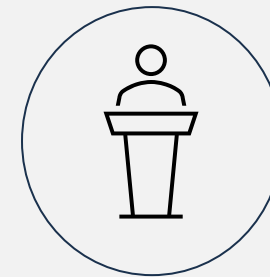


Self

Select if you are the Primary Claimant. You are submitting a claim for yourself. The property or lease is in your name. If the claimant group is a mix of owners and non-owners, one of the owners must be listed as the Primary Claimant.

Examples:

- I am completing and submitting this form for the house that I owned with my partner and in which my family resided at the time of the fire.
- I am a tenant in a building that was destroyed and I was living there at the time of the fire.
- I am a landlord who owns an apartment building.
- I am the sole proprietor of a business that either owned or rented the property.



Authorized Claimant Representative

Select if you are:

- Submitting a claim **on behalf of an individual** (family member, friend).
- Submitting a claim **on behalf of a legal entity** such as a trust, corporation or HOA.

Examples:

- I am a trustee of a home that is owned by a trust.
- I represent an LLC that owns a building.
- I am submitting this claim for my father who is unable to complete the online form himself.

If you are an Authorized Claimant Representative, you and the Primary Claimant will need to download and sign the Authorization Form or provide other documentation proving that you represent the legal entity.



Attorney

Select if you are an attorney representing the Primary Claimant, in addition to any other claimants on the property.

- **Example:** I am an attorney representing my client, who is the Primary Claimant, whether they are an individual or a legal entity.

CLAIM APPLICANT INFORMATION

Once you select your role, you will be prompted to answer the following questions:

Is the Primary Claimant represented by an attorney in connection with the fire? *

No Yes

Are you represented by an attorney?

- If you're represented by an attorney, it is important that only your attorney submit this form on your behalf. If represented, because of legal ethics and professional code of conduct rules, we will not contact you directly.

Did the Primary Claimant experience a business interruption because of the fire? *

No Yes

Do you have a business that lost income due to the fire?

Examples of business interruption:

- Landlord lost income from rental buildings that were damaged.
- Small business owner who rented space within a building that was damaged and had lost income.

Are you submitting on behalf of an individual or a legal entity? *

Individual Legal Entity

Submitting on behalf of an individual or legal entity?

If you're submitting on behalf of a legal entity, you'll be asked to supply the legal entity's name; and if an HOA, your position within the HOA.

- You'll also need to provide proof of authorization to submit on its behalf.
- Examples of legal entities: homeowners association, trust, LLC, etc.

PROPERTY DETAILS - STRUCTURES

Structures on the Property

Reviewing AIN property details is important for making sure that it accurately represents the structures on your property at the time of the fire for valuation.

You may have more than one structure on your property. If so, you'll see them listed as additional structures.

Primary vs. Secondary Structures

Residential Structures

- **Primary Structure:** The primary residence you occupy
- **Secondary Structure:** garage, pool house, ADU, etc.

Commercial Structures

- **Primary Structure:** The main location of the business (restaurant, retail store, office, etc.)
- **Secondary Structure:** ADU (Accessory Dwelling Unit), garage, outbuilding, pool house, etc.

If you own the property, you can correct your property details. Any changes will be subject to validation and additional documentation after submission.

Number of first structure

Corrections you can make:

Residential

- Primary or Secondary? (see left)
- Square footage
- Number of bedrooms
- Number of bathrooms

Commercial

- Primary or Secondary? (see left)
- Square footage

Number of additional structures, if applicable

For **secondary structures** (all but the Primary), you'll be asked to identify the type of structure (ADU, garage, etc.)

Structure 1

Primary or Secondary Structure	Primary
Amount of Damage to Structure (per DINS)	Destroyed >50%
Structure Type	Single Family Residence Multi Story
Structure Category	Single Residence
Square Footage	2,248
Number of Bedrooms	4
Number of Bathrooms	2

If you believe the Primary or Secondary designation, square footage, number of bedrooms or number of bathrooms is inaccurate, you can update the information by clicking CHANGE STRUCTURE DETAILS below. Click CHANGE STRUCTURE DETAILS to confirm any missing information in each structure. However, this may result in **longer processing times.**

CHANGE STRUCTURE DETAILS

Structure 2

Primary or Secondary Structure	Secondary
Amount of Damage to Structure (per DINS)	Minor (10-25%)
Structure Type	Utility Misc Structure
Structure Category	Other Minor Structure

If you believe the Primary or Secondary designation, square footage, number of bedrooms or number of bathrooms is inaccurate, you can update the information by clicking CHANGE STRUCTURE DETAILS below. Click CHANGE STRUCTURE DETAILS to confirm any missing information in each structure. However, this may result in **longer processing times.**

CHANGE STRUCTURE DETAILS

What type of secondary structure is this? *

Select Structure Type

PROPERTY DETAILS - OTHER

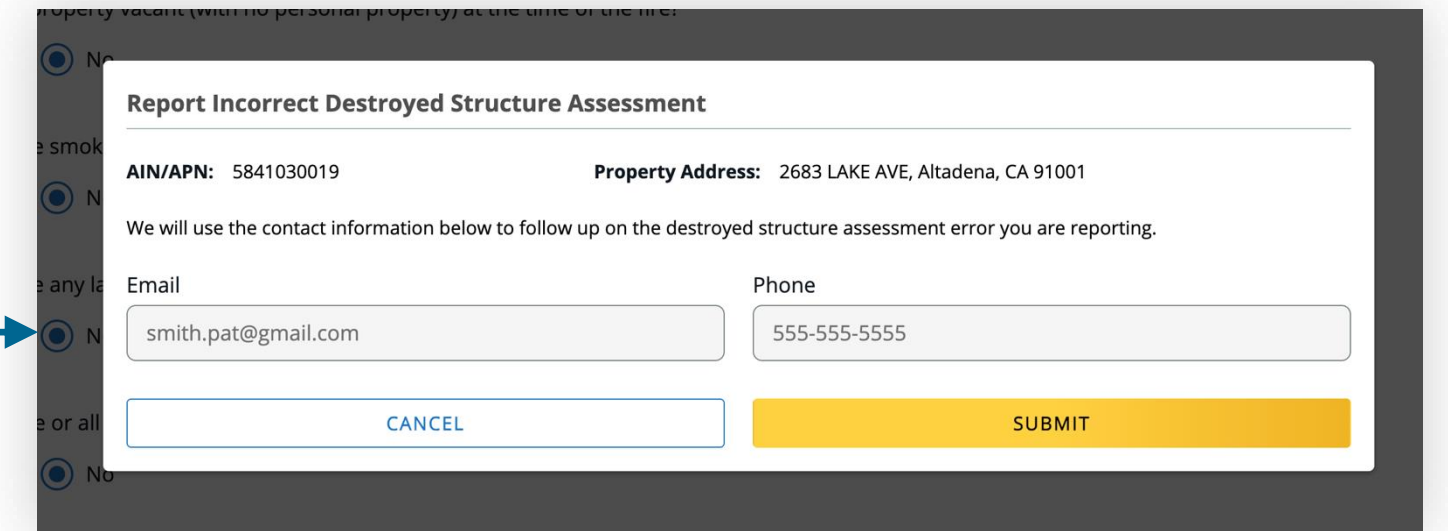
Incorrect Structure Assessment

If a structure was destroyed, but this is not reflected in the Amount of Damage to Structure field, you will have an opportunity to report the discrepancy and request a review.

Incorrect Destroyed Structure Assessment?

If a structure was destroyed, but this is not reflected below in **Amount of Damage to Structure** per the **DINS** database, please click REPORT INCORRECT DESTROYED STRUCTURE ASSESSMENT. We will contact you to resolve the issue.

[REPORT INCORRECT DESTROYED STRUCTURE ASSESSMENT](#)



Report Incorrect Destroyed Structure Assessment

AIN/APN: 5841030019 Property Address: 2683 LAKE AVE, Altadena, CA 91001

We will use the contact information below to follow up on the destroyed structure assessment error you are reporting.

Email: Phone:

Other Associated AIN

Be sure to add any other property AINs associated with the claim property. (Example: a vacant lot next to primary APN location, under same owner.)

CLAIMANTS AND CLAIMANT GROUPS - OWNERS

If you're an **owner** of the property, people involved with your claim will be in the following categories.

Claimant Group

The Claimant Group includes the Primary Claimant and any individuals or legal entities that occupied, owned and/or had personal belongings on the property. Rent-paying tenants may be included or can choose to file separately.

Primary Claimant An owner of Property

Examples of a Primary Claimant Owner

- An individual who owns or partially owns the property
- A legal entity like a family trust that owns the house in which you were living
- An individual owner of an apartment building

Additional Claimant 1

Additional Claimant 2

Additional Claimant 3...

Examples of Additional Claimants

- Co-owner of the property
- Adult child who had belongings on the property
- Those that live with the owner on the property but do not have a lease
- Spouse of Primary Claimant

Not Part of Claimant Group

Other individuals on the property at the time of the fire who are not part of the claimant group (see left).

To help us better understand the claim, we ask for all individuals who were present on the property at the time of the fire and may have been impacted.

Examples:



Individual 1
Nanny on-site at the time of fire.



Individual 2
Landscape on the property at the time of the fire.



Individual 3
Tenant filing separately, like the renter of an ADU on the property.



Other Claims Filed

If any members of the Claimant Group have submitted a separate claim through this program, please be prepared with the Claim ID numbers of those claims.

CLAIMANTS AND CLAIMANT GROUPS - RENTERS

If you're a **renter** of the property, people involved with your claim will be in the following categories.

Claimant Group

The Claimant Group includes the Primary Claimant and any individuals or legal entities that occupied, rented and/or had personal belongings on the property. Other rent-paying tenants may be included or can choose to file separately.

Primary Claimant

Renter of Property Whose Name Is on the Lease

Examples of a Primary Claimant Owner

- An individual who rents the property and whose name is on the lease.
- A sole proprietor of a company renting a unit on the property.

Additional Claimant 1

Additional Claimant 2

Additional Claimant 3...

Examples of Additional Claimants

- Co-renter of the property
- Adult child who had belongings on the property
- Those who live with the Primary Claimant on the property and do not have a lease
- Spouse of Primary Claimant

Not Part of Claimant Group

Other individuals on the property at the time of the fire who are not part of the claimant group (see left).

To help us better understand the claim, we ask for all individuals who were present on the property at the time of the fire and may have been impacted.

Examples:



Individual 1

A roommate, whether they're listed on the same or a different lease for the apartment you rented.



Individual 2

A person who didn't pay rent and was living with your roommate.



Other Claims Filed

If any members of the Claimant Group have submitted a separate claim through this program, please be prepared with the Claim ID numbers of those claims.

REVIEW, SIGN & SUBMIT

Reviewing Your Draft Claim

- While reviewing your claim, if you need to make changes, each section of the claim will have an “Edit” link that will take you directly to that section.
- Review carefully. Once submitted, you won’t be able to make any changes to the claim.

Review and Sign

Please review your information and sign the form at the bottom of the page. Once you've submitted, you will have the option to print or save a PDF.

AIN/APN and Address EDIT

Primary AIN/APN	123-12-1234
Property Address	1234 W. Altadena Dr. Altadena, CA 91001
Was the Primary Claimant an owner or renter/tenant of the property as of January 7, 2025?	Owner

Basic Information EDIT

What is your relationship to the Primary Claimant?	Self
Is the Primary Claimant represented by an attorney in connection with the fire?	No
Did the claimant experience a business interruption because of the fire?	No

Receiving Your Claim Offer

All claimants will receive a Fast Pay compensation offer within 90 days of confirmation that we have received all required documents, and your claim is substantially complete.

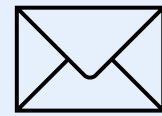
For information on how the claim offer is determined, visit this document.

After receiving a Fast Pay offer, claimants may choose to pursue a Detailed Review. Detailed Review is a comprehensive evaluation of economic loss, requiring substantially more documentation and processing time. Non-economic compensation and the Direct Claims Premium will not change in a Detailed Review. For more information about the Detailed Review process, visit the [FAQ page](#).

CONFIRMATION PAGE

What You Can Do on the Confirmation Page:

- Print/download a PDF of the details of your claim submission.
- You'll also see your Claim ID, which can be used later to view and download the PDF of your submission details.



You will receive an email confirmation upon successful submission of the claim.

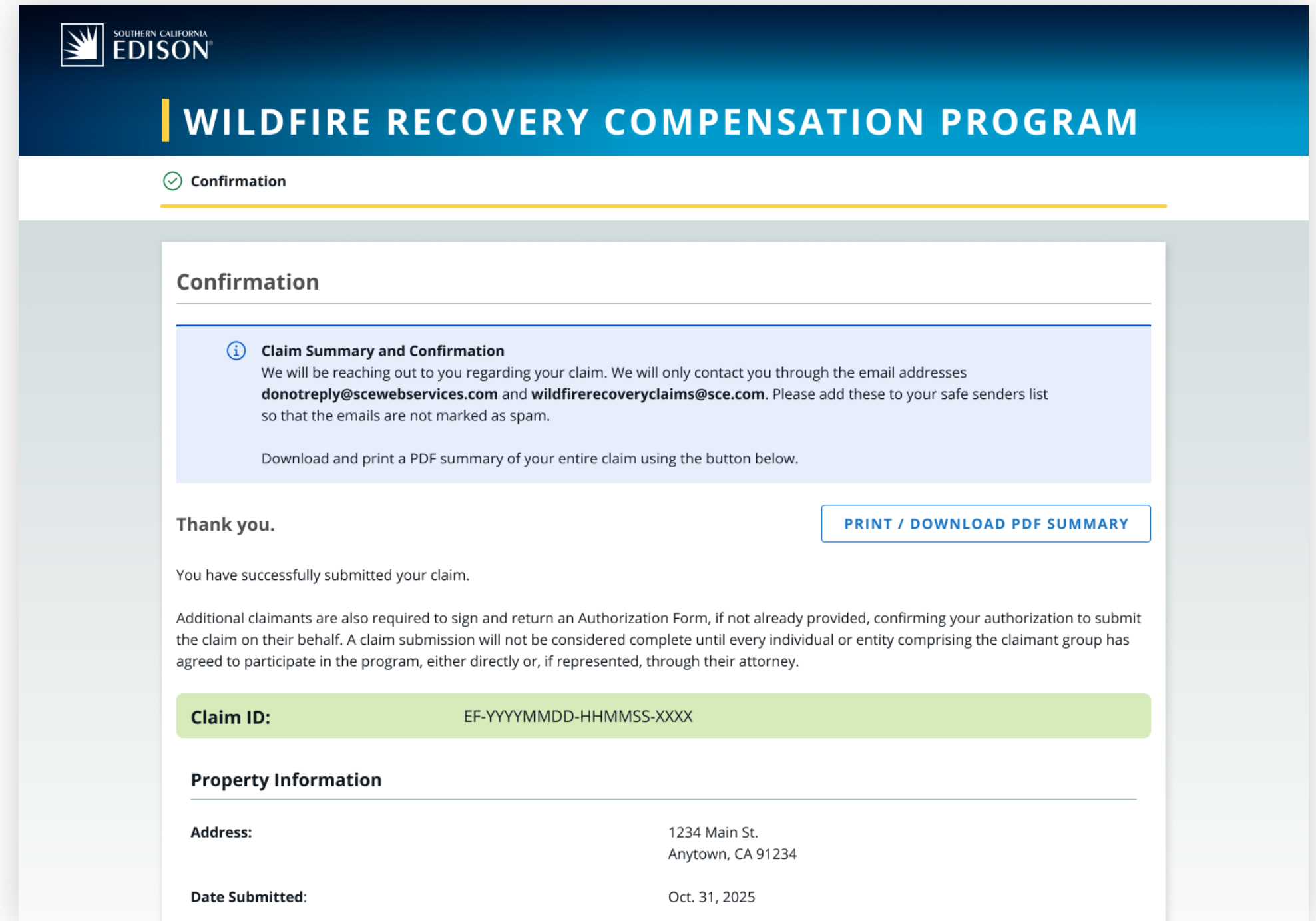
The email will contain your Claim ID, which you can use to retrieve your claim submission summary PDF at any time.

To view your submitted claim summary, go to the [Start Page](#) of the claim form and click VIEW SUBMITTED CLAIM. After that you'll receive emailed instructions.

View Submitted Claim Summary

If you already submitted a claim and would like to view your claim summary, start here.

[VIEW SUBMITTED CLAIM](#)



The screenshot shows the 'Confirmation' page of the Wildfire Recovery Compensation Program. At the top, the Southern California Edison logo is visible. The page title is 'WILDFIRE RECOVERY COMPENSATION PROGRAM' with a sub-header 'Confirmation'. A green checkmark icon precedes the word 'Confirmation'. The main content area is titled 'Confirmation' and contains an information icon followed by the heading 'Claim Summary and Confirmation'. The text states: 'We will be reaching out to you regarding your claim. We will only contact you through the email addresses **donotreply@scewebservices.com** and **wildfirerecoveryclaims@sce.com**. Please add these to your safe senders list so that the emails are not marked as spam.' Below this, it says 'Download and print a PDF summary of your entire claim using the button below.' To the right of this text is a button labeled 'PRINT / DOWNLOAD PDF SUMMARY'. Below the information box, it says 'Thank you.' followed by 'You have successfully submitted your claim.' and 'Additional claimants are also required to sign and return an Authorization Form, if not already provided, confirming your authorization to submit the claim on their behalf. A claim submission will not be considered complete until every individual or entity comprising the claimant group has agreed to participate in the program, either directly or, if represented, through their attorney.' Below this is a green box containing 'Claim ID: EF-YYYYMMDD-HHMMSS-XXXX'. Underneath is the 'Property Information' section, which includes 'Address: 1234 Main St. Anytown, CA 91234' and 'Date Submitted: Oct. 31, 2025'.



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